



# The Seven Steps

## Designing the Physical Space

Follow this order

1. **Teacher Space**  
Organized, functional, part of teaching and learning space
2. **Class Library**  
Den – Bookshelves  
One area or many? What is the system? Interest? Leveled?
3. **Large Meeting Area**  
Whole Group - Define with carpet
4. **Technology** - Computers, TV
5. **Student Work Spaces**  
Individual desks   Tables   Comfortable chairs  
Couches   Cushions   Rugs
6. **Storage Areas**  
Student materials   Math materials  
Science materials   Writing materials  
Art materials
7. **Consider Various Group Sizes**  
Small group   Partners   Individual  
Quiet areas   Discussion areas